# 📨 AI Email Summary

1. Subject: Project Update  
 From: john@example.com  
 Summary: The client has approved phase 2 of the project, which will start on Monday. The team needs to review the timeline. (Tone: Informative, action-oriented)  
  
2. Subject: Policy Reminder  
 From: hr@company.com  
 Summary: This is a reminder to complete the security awareness training by Friday. (Tone: Formal, reminding)